NATIVE COURTWORKER
AND COUNSELLING ASSOCIATION OF BRITISH COLUMBIA
A Helping Hand to Justice

Job title	*Indigenous Youth and Family Advocate – Prince George Area*
Reports to	*Regional Manager*
Status	*Full Time – 35 hours per week*
Salary	*As per BCGEU Salary Grid - $51,246.62 - $62,582.96 (per year)*

Our Organization – Mission Statement: "A Helping Hand to Justice"

The Native Courtworker and Counselling Association of British Columbia provides culturally appropriate services to Indigenous people and communities consistent with their needs. Our services are accomplished by assisting persons involved in the criminal justice system; providing access to counselling and referral services for clients with substance abuse and detox support issues; providing advocate services for Indigenous families and youth. Our dedicated employees are responsible to the needs of the community by providing quality, innovative and educational options where people are treated with dignity and respect.

The Position

We are looking for an individual that can support our clients by ensuring that the needs of all Indigenous people going through the BC justice system are fully met.

This position is located at: **#304 – 1488 4th Avenue, Prince George, BC V2L 4Y2, and is responsible for covering the communities of Prince George, Quesnel, McBride and MacKenzie**. Under the supervision of the Regional Manager. This position is subject to the policies and procedures of the Association and agreeing to join the British Columbia Government and Service Employees' Union.

Duties and Responsibilities

The ideal candidate will be responsible for:

- Providing guidance, support, advocacy, referrals, connections and education for Indigenous First Nations, Inuit and Metis families engaged in the court process or Indigenous families that are at risk of being engaged in the court process.
- Understanding the provisions of the Family Law Act the Child and Family Community Service Act, the Indian Act and their implications for Indigenous families and children.
- Providing support to Indigenous First Nations, Inuit and Metis families to connect with their indigenous First Nations, Inuit or Metis Representatives for those involved with or at risk of becoming involved with the Ministry of Children and Family Development (MCFD).
- Acting as a resource to establish a network for families between their Indigenous communities, Delegated Agency, Community Service Providers, Lawyers and other resources necessary to

resolve court related matters and ensure connections are made to ongoing supports.

- Providing formal advocacy for involved families.
- Engaging in communication between families MCFD and their appropriate indigenous First Nations Inuit and Metis representation to develop a network to assist in supporting families with their needs and ensuring appropriate referrals are made prior and after court proceedings.
- Establishing and maintaining a working relationship with service providers, professionals and Indigenous First Nations, Inuit and Metis Representatives.

Knowledge, Skills and Education

This position requires a highly motivated and creative individual with at least an Indigenous Family Advocate-Bachelor's Degree in: Social Work, Child and Youth Care or related field. Must include 1-year related experience and knowledge/understanding of court process. The ideal candidate should also possess:

- Knowledge and understanding of Indigenous culture and traditions and a demonstrated ability to work with Indigenous people. **Preference will be given to individuals with an Indigenous background as per section of Section 41 of the Human Rights Code**
- General understanding of specific legislation such as the Child and Family Community Services Act, Family Law Act, the Indian Act, etc.,
- Ability to communicate effectively both orally and in writing,
- Knowledge of Microsoft word, excel, internet and database management systems would be an asset,
- Must be able to travel. A class 5 driver's license is a requirement for this position,
- Must be able to exercise a considerable level of ingenuity, judgement, and analysis, use of independent thought and initiative in applying special skills and knowledge towards problem solving,
- The successful candidate will be subject to a Criminal Record Check.

Why us

If you are a caring individual, possess innovative ideas, and can provide others with a clear path to justice, then you will start a rewarding career with a reputable organization.

Application Process

The deadline for applications is until position filled. To apply, please enclose a cover letter, along with your resume is to:

Lhenry@nccabc.com with the subject line: Prince George – Indigenous Youth & Family Advocate

Be advised that only the candidates selected for an interview will be contacted. Thank you in advance for your interest in this position.